



## Training timetable—End of Financial Year 2026

**Do you need help to have a smooth end of year?  
Book your spot now!**

Days	Duration	Suitable for	Cost	
<b>Please be at our office by 8:45am for a 9:00am start unless you are in an afternoon training session.</b>				
<b>MYOB</b>				
MYOB End of Year inc. Payroll	Please ring for dates	3 hours	For MYOB users who will be completing the end of year processing. Includes stock take procedures.	\$110.00
<b>QUICKBOOKS</b>				
QuickBooks End of year inc. Payroll	Please ring for dates	3 hours	For QuickBooks users who will be completing the end of year processing. Includes stock take procedures.	\$110.00
<b>TRIUMPH</b>				
Triumph — End of Year	Thursday 18th June & Tuesday 7th July (via zoom)	3 hours	For Triumph users who will be completing the end of year processing. Includes stock take procedures.	\$154.00
<b>WAGE EASY</b>				
Wage Easy Payroll—End of year	Tuesday 23rd June	2 hours	For payroll users. Including Payment Summaries, and creating magnetic media for ATO and end of year processing.	\$110.00
<b>XERO</b>				
XERO —End of year for Payroll	Tuesday 16th June 9am to 11am	2 hours	For payroll users. From reconciling your payroll reports to producing Payment Summaries, creating the Empdupe file and uploading to the ATO.	\$99.00 (or both for \$150)
XERO —End of year for Accounts	Tuesday 16th June 1pm to 3pm	2 hours	For Xero users who will be completing the end of year processing. From reconciling your YTD GST reports, Trial Balance and Balance Sheet.	\$99.00 (or both for \$150)

For more information or to register call 08 9470 9922 or email [admin@caman.com.au](mailto:admin@caman.com.au)

**Note:**

1. For course outlines please contact our office.
2. CA Management Services Pty Ltd reserves the right to transfer courses with less than 3 participants.
3. All participants must be at the training centre by 8.45am.
4. Morning tea refreshment provided.
5. Note all courses are ex GST

**Cancellation Policy:**

- The following cancellation fees will apply if less than 7 working days notice is given:
1. Within 7 working days of scheduled training date, 10% of the program value.
  2. Within 3 working days of scheduled training date, 50% of the program value.
  3. Cancellation fee will be charged based on full course fee.

