



Training timetable—End of Financial Year 2026

**Do you need help to have a smooth end of year?
Book your spot now!**

Days	Duration	Suitable for	Cost
Please be at our office by 8:45am for a 9:00am start unless you are in an afternoon training session.			
MYOB			
MYOB End of Year inc. Payroll	Please ring for dates	3 hours	For MYOB users who will be completing the end of year processing. Includes stock take procedures.
QUICKBOOKS			
QuickBooks End of year inc. Payroll	Please ring for dates	3 hours	For QuickBooks users who will be completing the end of year processing. Includes stock take procedures.
TRIUMPH			
Triumph — End of Year	Thursday 18th June & Tuesday 7th July (via zoom)	3 hours	For Triumph users who will be completing the end of year processing. Includes stock take procedures.
WAGE EASY			
Wage Easy Payroll—End of year	Tuesday 23rd June	2 hours	For payroll users. Including Payment Summaries, and creating magnetic media for ATO and end of year processing.
XERO			
XERO —End of year for Payroll	Tuesday 16th June 9am to 11am	2 hours	For payroll users. From reconciling your payroll reports to producing Payment Summaries, creating the Empdupe file and uploading to the ATO.
XERO —End of year for Accounts	Tuesday 16th June 1pm to 3pm	2 hours	For Xero users who will be completing the end of year processing. From reconciling your YTD GST reports, Trial Balance and Balance Sheet.
\$99.00 (or both for \$150)			

For more information or to register call 08 9470 9922 or email admin@caman.com.au

Note:

1. For course outlines please contact our office.
2. CA Management Services Pty Ltd reserves the right to transfer courses with less than 3 participants.
3. All participants must be at the training centre by 8.45am.
4. Morning tea refreshment provided.
5. Note all courses are ex GST

Cancellation Policy:

The following cancellation fees will apply if less than 7 working days notice is given:

1. Within 7 working days of scheduled training date, 10% of the program value.
2. Within 3 working days of scheduled training date, 50% of the program value.
3. Cancellation fee will be charged based on full course fee.

