



# Training Timetable 2024

	Days	Cost	Jan	Feb	Mar	Apr	May	Jun
<b>Xero Payroll &amp; Accounts</b>								
Xero Training Accounts and Payroll *	½	\$150		12 (pm)		15 (pm)		10(pm)
<b>TRIUMPH ERP</b>								
Introduction & General Knowledge *	½	\$250		5	14		16	
The hidden features and benefits *	½	\$325		14		16		6
Fixed Assets *	½	\$325		19		11	27	
Crystal Report Writing *	½	\$325	31		14		14	
Job Costing *	½	\$325		7 (Zoom)		15 (Zoom)		12(Zoom)
Purchase Ordering/Creditors *	½	\$325		12 (Zoom)		9 (Zoom)	29 (Zoom)	
Managing your Inventory– 9am to 3pm *	¾	\$325		8		17		11
Advanced Purchase Ordering/ Purchase Requisitions *	½	\$325			12 (Zoom)		15 (Zoom)	
Point of Sale *	½	\$325		22		22		20
Sales Order *	½	\$325			19 (Zoom)		21 (Zoom)	
<b>WAGE EASY</b>								
Wage Easy Payroll *	½	\$325		15		18		13
<b>PAYROLL</b>								
Microkeeper *	½	\$325	29 (pm)		11(pm)		13(pm)	
Keypay Payroll *	½	\$325		19 (pm)		22 (pm)		17 (pm)

For more information or to register call 08 9470 9922 or email [support@caman.com.au](mailto:support@caman.com.au)

**Note:**

1. For course outlines please contact our office.
2. All attendees will receive a comprehensive course manual and a certificate on completion.
3. Courses are hands-on and PC's are provided, unless they are Zoom based training courses.
4. CA Management Services reserves the right to transfer courses with less than 3 participants.
5. All participants must be at the training centre or online by 8.45am for a 9am start or 1.15pm for a 1.30pm start. (Perth times)
6. Refreshments provided.
7. Small groups of up to 8 participants.
8. Please note all prices quoted are excluding GST.
9. CA Management Services reserves the right to change train-

**Cancellation Policy:**

The following cancellation fees will apply if less than 7 working days notice is given:

1. Within 7 working days of scheduled training date, 10% of the program value.
2. Within 3 working days of scheduled training date, 50% of the program value.

\* FREE to customers with a current support contract who have been on support for more than 12 months and have vouchers available to use. Also any temporary staff registered with our agency.

