

Triumph Point of Sale (Layby)

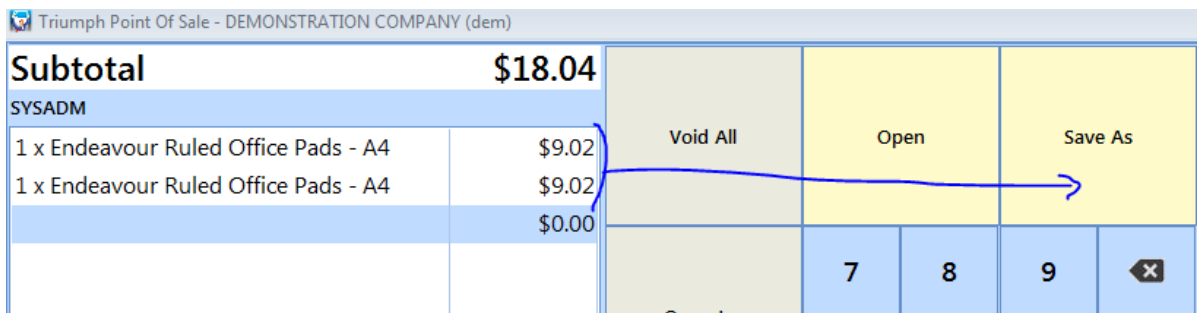
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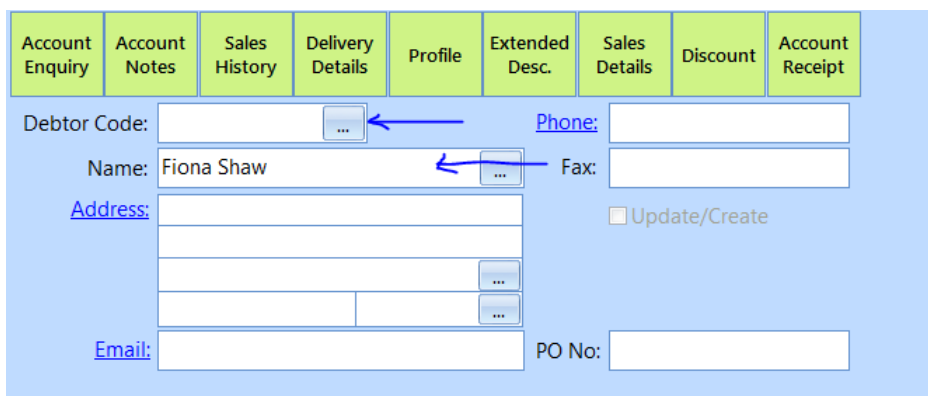
Processing

Start a Layby

Add the stock items reserved for layby and save as a 'Layby' – Triumph Point of Sale ^(P-T-S):



Enter the debtor code and/or customer name:



The screenshot shows the customer selection form in Triumph Point of Sale. The form has a header with tabs for Account Enquiry, Account Notes, Sales History, Delivery Details, Profile, Extended Desc., Sales Details, Discount, and Account Receipt. The main form fields are: Debtor Code (with a dropdown arrow), Name (Fiona Shaw), Address (with a dropdown arrow), Email, Phone, Fax, and PO No. There is an 'Update/Create' checkbox. A blue arrow points from the 'Update/Create' checkbox to the 'Name' field.

Enter through the remaining fields (or populate the fields with relevant information)



Enter a deposit

		Next
Layby		
Goods:	<input type="text" value="\$18.04"/>	
Deposit:	<input type="text" value="\$5.00"/>	←
On Layby:	<input type="text" value="\$13.04"/>	

Next >

If you didn't enter a debtor code then the system will ask you for a method of payment:
Cash/EFTPOS/Account or other

Cash
EFTPOS
Account
Other Cards
Gift Voucher

WHEN YOU SELECT:

- ACCOUNT PAYMENT - DEPOSITS/PAYMENTS TO A PARTICULAR LAYBY TRANSACTION MUST BE PROCESSED THROUGH **POS LAYBY** – NOT THROUGH A NORMAL RECEIPT TO THE DEBTOR ACCOUNT.

Savings/ Cheque				
EFTPOS				
Card:	<input type="text" value="SQ"/>	Savings/Cheque		
Goods:	<input type="text" value="\$5.00"/>	Card No:	<input type="text"/>	
Cash Out:	<input type="text" value="\$0.00"/>	Name:	<input type="text" value="Fiona Shaw"/>	
Total:	<input type="text" value="\$5.00"/>	Authorisation:	<input type="text"/>	

Print the docket to your usual printer:

Make a further deposit on a layby.

Void All	Open	Save As	Close	Save/Commit Transaction
			Find Prior	
	7	8	9	Cash
			Find Next	

Layby Deposit		\$0.00		
Layby N...	Date	Amount	Total Paid	Name
100	11-Mar-2015	\$18.04	\$5.00	Fiona Shaw
84	16-Mar-2014	\$132.00	\$20.00	Action News

Select your incomplete layby, and OK to display

Triumph Point Of Sale - DEMONSTRATION COMPANY (dem)

Layby Deposit \$0.00

SYSADM Fiona Shaw

1 x Endeavour Ruled Office Pads - A4	\$9.02
1 x Endeavour Ruled Office Pads - A4	\$9.02
11-Mar-2015 EFTPOS SQ Payment	\$5.00

Summary

Layby Deposit: \$0.00
Payments: \$0.00
Balance: \$0.00

Triumph BUSINESS SYSTEMS

Void All	Open	Save As	Close
			Find Prior
Operator	7	8	9
	4	5	6
Till Options	1	2	3
	0	00	.
			Enter
Sale Line	Customer	Voucher Sale	Void Line
Pay In Full	Notes	Extended Desc.	Reprint
			Delete

Layby No.: 100
Name: Fiona Shaw
This Deposit: \$0.00
Layby Value: \$18.04
Deposits: \$5.00
Outstanding: \$13.04

Enter the 'This Deposit' field value – as above and print the receipt:



What to expect

What next

- End of day Point of sale rule-off will show the layby payments along with other payments
- Point of Sale banking (P-S-P) will send this money through to the bank account for reconciliation with other till takings

Reports

- Held transaction report (P-R-H) – Transaction: Laybys lists all Laybys on hand. This should be reconciled to your Layby Liability account

HELD TRANSACTIONS REPORT
DEMONSTRATION COMPANY



Transaction Details				Payment Details	
Docket Ref. No.	Date	Name	Amount	Total Paid	Last Deposit and Amount
Laybys					
84	10/03/2014	Action News	132.00	20.00	20.00
100	11/03/2015	Fiona Shaw	18.04	18.04	11/03/2015 13.04
Grand Total of 2 transactions listed			150.04	38.04	