





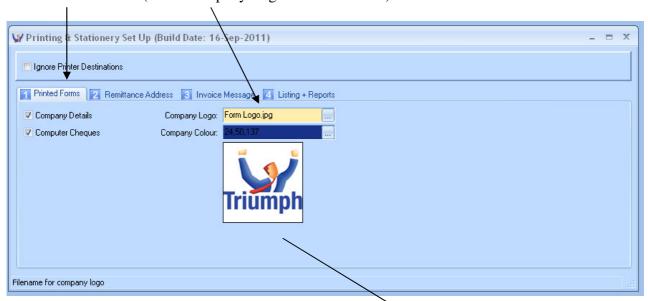
How do I change the logo on my forms and reports?

Change the logo on your forms

Menu Selection

System Maintenance – System Setup – System Control - Printing and Stationery Setup (SSSP)

Printed Forms Tab (Your Company Logo on Invoices etc)



DEMONSTRATION COMPANY

Level 44, 275 George Street SYDNEY NSW 2000 AUSTRALIA Phone: (02) 9000-1000 Fax: (02) 9000-2000

Website: www.democompany.com.au
Email: accounts@democompany.com.au

ABN: 12-123-456-789



TAX INVOICE I1069

Action News PO Box 124 BENTLEY WA 6102 **Deliver To**Rear Unit 10

256 Planet Street
Welshpool

Date	Account	Order No.	Sales No.	Phone	Fax	Sales Person		Sales Area	Page	
16/03/2	011 ACTION			(08) 9457 4563	(08) 9457 5091	APC		WAM	l of l	
Line	Code	Description			Quantity	Price	Discou	at GST	Amount	
1	0692	Endeavour Ru	led Office Pads -	A4	12.00	9.02		8.75	96.24	
2	0694	Pencil case fo	r sc hools		3.00	12.82		3.22	35.46	





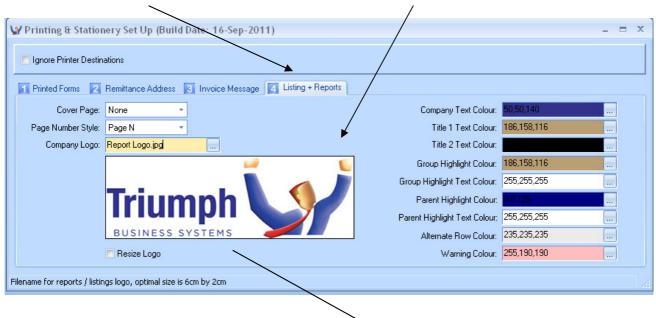


Change the logo on your reports

Menu Selection

System Maintenance – System Setup – System Control - Printing and Stationery Setup (SSSP)

Listings + Reporting Tab (The header logo for your reports and listings)



DEBTOR SALE TRANSACTION REGISTER

For all periods and future DEMONSTRATION COMPANY



143,644.08 99,225.30 24.65%

Debtor Code	Type Number	Period Reference	Date	Amount	Discount	Tax	Total	Cost	GP%	Amount Type
ACTIO N	INV 11046	31/03/2011 1205	31/07/2010	100.64			100.64	75.11	25.37%	
ESPSYS	INV 11047	31/03/2011	31/07/2010	169.12			169.12	57.00	66.3D%	
RICLEE	INV 11048	31/03/2011	31/08/2010	15,822.00	1,570.20		14,251.80	16,996.00	-19.26 %	
AM EX	INV 11049	31/03/2011 63	27/05/2010	65.85			65.85	65.85		
JO HAPP	INV 11050	31/03/2011 356773	12/09/2010	4,942.00	127.50		4,814.50	770.00	84.01%	
MASAND	INV 11051	31/03/2011 BILL	12/09/2010	124.20			124.20	57.50	53.70%	
ACTIO N	INV 11052	31/03/2011 443	30/08/2010	9,482.00			9,482.00	2,870.60	69.73%	
ACTIO N	INV 11053	31/03/2011 3456	30/09/2010	4,052.40			4,052.40	1,011.26	75.05%	
ACTIO N	INV 11054	31/03/2011	12/02/2011	6,400.00			6,400.00	4,324.56	32.43%	
ACTIO N	CRN N1004	31/03/2011	30/10/2010	-1,345.50			-1,345.50	-336.18	75.01%	
ESPSYS	INV 11057	31/03/2011	16/03/2011	7.80	2.34	0.55	6.01	3.45	36.81%	
ACTIO N	INV 11055	31/03/2011	16/03/2011	28.97		0.70	29.67	1.30	95.51%	
ESPSYS	INV 11056	31/03/2011 45221	16/03/2011	40,269.00	12,080.70	4,172.82	32,361.12	22,400.52	20.53%	
ESPSYS	INV 11057	31/03/2011	16/03/2011	27,120.00		5,117.70	32,237.70	20,594.34	24.06%	
ESPSYS	INV 11056	31/03/2011	16/03/2011	6.97	2.09	0.49	5.37	1.30	73.36%	
BETBUS	INV 11058	31/03/2011 PO612221	16/03/2011	1,878.56			1,878.56	871.31	53.62%	1,420.00 US\$
BETBUS	INV 11059	31/03/2011 PO812871	16/01/2011	9,723.51			9,723.51	00.008, 9	-0.79 %	7,350.00 US\$
MASAND	INV 11060	31/03/2011	16/03/2011	39.76	6.68	3.32	36.40	18.86	42.99%	
ACTIO N	INV 11061	31/03/2011	16/03/2011	82.99		8.31	91.30	19.67	76.30%	
JO HAPP	INV 11062	31/03/2011	16/03/2011	62.11	15.03	4.72	51.80	20.96	55.48%	
MICROS	INV 11064	31/03/2011	16/03/2011	841.00		84.10	925.10	129.59	84.59%	
MICROS	INV 11065	31/03/2011	16/03/2011	370.00		37.00	407.00	70.00	81.08%	
MICROS	INV 11066	31/03/2011 PO 199212	8/03/2011	26,879.90	1,775.98	2,510.39	27,614.31	19,372.20	22.83%	
MASAND	INV 92	31/03/2011	16/03/2011	17.54		1.76	19.30	2.59	85.23%	
ACTIO N	INV 11067	31/03/2011	16/03/2011	7.29		0.73	8.02	1.30	82.17%	
ACTIO N	INV 11068	31/03/2011	16/03/2011	2.00		0.20	2.20	0.26	87.00%	
ACTIO N	INV 11069	31/03/2011	16/03/2011	119.73		11.97	131.70	25.95	78.33%	

147,269.84 15,580.52 11,954.76

Grand Total 27 transactions in 8 debtors







Changing and Resizing your Logo on Listings and Reports



Select your Logo using the "Company Logo" search button. Your Logo must be stored in the Images folder under your Triumph folder



If your logo does not conform to the dimensions shown on the Listings + Reports screen, you can tick the "Resize Logo" box to change the logo format to the format of your own logo





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BUSINESS CONSULTING PCWORKS.COM.AU

Example

Change of Logo and new size ____

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For all periods and future DEMONSTRATION COMPANY



										Foreign Currency
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MASAND	IN∨ 92	31/03/2011	16/03/2011	17.54		1.76	19.30	2.59	85.23%	
Grand Total 24 transactions in 8 debtors				147,140.82	15,580.52	11,941.86	143,502.16	99,197.79	24.60%	



TECHNOLOGY SUPPORT

RECRUITMENT & HR

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