



Integrated software solutions to help your business grow.

[Triumph Intro and General Knowledge Course Outline](#)

An ideal course for new and existing Triumph ERP users. Does not require knowledge of any modules.

Purpose

This introductory course aims to provide participants with knowledge and skills required to use the basic functions of Triumph ERP including General Ledger, Debtors and Creditors modules.

Target Audience

Aimed at participants who would not have used this package previously, or who would like a 'refresher' overview of the modules with a few handy tips thrown in.

Pre-requisites

Participants should be familiar with the basics of using a PC. Experience with alternative accounting package would be an advantage but not necessary.

Content

- Getting Familiar
 - Understanding the general operation of Triumph ERP
- Master Files
 - Setting up Creditors, Debtors and Inventory
- Creditors
 - Purchase Orders
 - Purchase Invoices
 - Creditor Payments
- Debtors
 - Sales Invoices
 - Cash Sales
 - Returns on Unpaid Invoices
 - Partial Returns
- Receivables
 - Applying payments
 - Applying payments to multiple invoices
 - Analysing sales
 - Statements
- General Ledger
 - Entering cheque payments
 - Making deposits
 - Reconciling the bank account

Other modules overviewed: Sales Analysis and reporting; Sales orders; Purchase Orders; Job costing; Point of Sale; eCommerce.